

# Alexy Bauchet

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## PERSONAL PROFILE

Business Law student seeking a **one-year legal apprenticeship** (2 weeks in a company / 1 week at university) to enhance my skills in **contract drafting, business litigation, and legal risk management**. Rigorous and proactive, I am eager to apply my legal knowledge in a **dynamic corporate environment**.

## LEGAL WORK EXPERIENCE

**Law firm TEDGUI– Business Law, Family Law, Tax Law**

**Paris XVIIe**

*Apprenticeship – Legal Counsel*

*2024-2025*

- **Managed 600+ debt recovery cases**, optimizing **payment timelines** and strengthening **client cash flow**.
- **Drafted legal documents**, including **court assignments** and **divorce agreements**, ensuring **precision** and **compliance**.
- **Followed up** with **municipalities** and **notaries** to secure **marriage certificates with divorce annotations**, expediting **legal procedures**.
- **Liaised** between **clients** and **notaries**, accelerating **case resolution** and ensuring **efficient communication**.
- **Organized** and **maintained 800+ legal case files**, improving **workflow** and **administrative efficiency**.
- **Scheduled client meetings** and handled **case follow-ups**, ensuring **structured legal management**.
- **Processed** and **tracked client requests**, ensuring **regulatory compliance** and **timely resolution**.

**Law firm TEDGUI– Business Law, Family Law, Tax Law**

**Paris XVIIe**

*Part-time internship – Assistant Legal Counsel*

*2023-2024*

- Drafting and reviewing **50+ contracts**, reducing negotiation timelines by **15%**.
- Conducting **legal research** and **monitoring** (LexisNexis, Dalloz), contributing to a **90% success rate** in **litigation** and **arbitration**.

## NON-LEGAL WORK EXPERIENCE

**Maison de thé Mariage Frères**

**Paris IXe**

*Counter Manager in Department Store – Printemps Haussmann*

*2022-2024*

**BNP Paribas**

**Paris IIe**

*Administrative Manager*

*2021-2022*

## EDUCATION

**ESAM (Finance, Law, Management)**

**Paris Xe**

*Master II in Business Law*

*2024-2026*

- Key modules – **International Commercial Law (A)**, **Competitive Law (A-)**, **Compliance (B+)**, **Corporate Insolvency Law (B+)**, **Tax Law (A-)**, **Commercial Law (B+)**, **Corporate Law (B)**, **Insurance Law (A-)**, **White-Collar Crime (B)**

**EIML (International Luxury Marketing School)**

**Paris XVe**

*Bachelor's in Luxury Marketing*

*2023-2024*

**Université Paris II Panthéon Assas**

**Paris VIe**

*Bachelor's in Law*

*2021-2023*

## SKILLS

- **Technical Skills** – Word, Powerpoint, Excel (Advanced), Photoshop, DocuSign, Adobe Acrobat
- **Soft Skills** – Legal research, Legal monitoring, Attention to detail, Time management, Excellent interpersonal skills, Problem solving
- **Languages** – French (Native), English - TOEIC: 865 points (B2+), Spanish (B1)

## HOBBIES

- **Travel Experiences** – Portugal, Spain, England, Morocco, Monaco, Italy
- **Sports** – Karate Shotokan (Practicing since the age of 6 – Black Belt in progress), Taekwondo