

Alexy Bauchet

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PERSONAL PROFILE

Business Law student seeking a **one-year legal apprenticeship** (2 weeks in a company / 1 week at university) to enhance my skills in **contract drafting, business litigation, and legal risk management**. Rigorous and proactive, I am eager to apply my legal knowledge in a **dynamic corporate environment**.

LEGAL WORK EXPERIENCE

Law firm TEDGUI– Business Law, Family Law, Tax Law

Apprenticeship – Legal Counsel

Paris XVIIe

2024-2025

- **Managed 600+ debt recovery cases**, optimizing **payment timelines** and strengthening **client cash flow**.
- **Drafted legal documents**, including **court assignments** and **divorce agreements**, ensuring **precision and compliance**.
- **Followed up** with **municipalities** and **notaries** to secure **marriage certificates with divorce annotations**, expediting **legal procedures**.
- **Liaised between clients and notaries**, accelerating **case resolution** and ensuring **efficient communication**.
- **Organized and maintained 800+ legal case files**, improving **workflow** and **administrative efficiency**.
- **Scheduled client meetings** and handled **case follow-ups**, ensuring **structured legal management**.
- **Processed and tracked client requests**, ensuring **regulatory compliance** and **timely resolution**.

Law firm TEDGUI– Business Law, Family Law, Tax Law

Part-time internship – Assistant Legal Counsel

Paris XVIIe

2023-2024

- Drafting and reviewing **50+ contracts**, reducing negotiation timelines by **15%**.
- Conducting **legal research** and **monitoring** (LexisNexis, Dalloz), contributing to a **90% success rate** in **litigation** and **arbitration**.

NON-LEGAL WORK EXPERIENCE

Maison de thé Mariage Frères

Counter Manager in Department Store – Printemps Haussmann

Paris IXe

2022-2024

BNP Paribas

Administrative Manager

Paris IIe

2021-2022

EDUCATION

ESAM (Finance, Law, Management)

Master II in Business Law

Paris Xe

2024-2026

- Key modules – **International Commercial Law (A)**, **Competitive Law (A-)**, **Compliance (B+)**, **Corporate Insolvency Law (B+)**, **Tax Law (A-)**, **Commercial Law (B+)**, **Corporate Law (B)**, **Insurance Law (A-)**, **White-Collar Crime (B)**

EIML (International Luxury Marketing School)

Bachelor's in Luxury Marketing

Paris XVe

2023-2024

Université Paris II Panthéon Assas

Bachelor's in Law

Paris VIe

2021-2023

SKILLS

- Technical Skills – Word, Powerpoint, Excel (Advanced), Photoshop, DocuSign, AdobeAcrobat
- Soft Skills – Legal research, Legal monitoring, Attention to detail, Time management, Excellent interpersonal skills, Problem solving
- Languages – French (Native), English - TOEIC: 865 points (B2+), Spanish (B1)

HOBBIES

- Travel Experiences – Portugal, Spain, England, Morocco, Monaco, Italy
- Sports – Karate Shotokan (Practicing since the age of 6 – Black Belt in progress), Taekwondo